

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY, August 16, 2022
ONLINE (VIA ZOOM)**

MINUTES

ATTENDANCE: Mayor Ed Coleman, Councillors Dorothea Funk, Mandy Kilsby, Jenn Lewis, and Shannon McDonagh

STAFF: Chief Administrative Officer, Donna Forseille; Public Works Supervisor, Niel Doerksen; District Clerk, Angela Ward; and Fire Chief, Carrie Chard

Special Guest: Gary Nason, Provincial Consultant

PUBLIC GALLERY: 8

1.0 CALL TO ORDER AT 7:03PM

1.1 Agenda for the Regular Council meeting of Tuesday August 16, 2022

22-139 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council approves the agenda for the Regular Council meeting of Tuesday August 16, 2022, as circulated.

Carried Unanimously

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting of Tuesday July 12, 2022

22-140 MOVED Councillor McDonagh, seconded Councillor Funk THAT Council approves the Regular Council meeting minutes of Tuesday July 12, 2022, as amended to reflect the following:

- Page 4 – correct Tammy Tate to have the correct spelling of “Tait”.
- Page 5, second paragraph- should read July 14th, 2022, not June 14, 2022.

Carried Unanimously

2.2 Minutes for the Special Council meeting of Wednesday July 26, 2022

22-141 MOVED Councillor McDonagh, seconded Councillor Funk THAT Council approves the Special Council meeting minutes of Wednesday July 26, 2022, as circulated.

Carried Unanimously

3.0 DELEGATIONS AND PRESENTATIONS -NIL

4.0 CORRESPONDENCE

4.1 Letter to Mayor and Council from the Wells and Area Community Association
(*Councillor Lewis recused herself from this Item*)

22-142 MOVED Councillor Kilsby, seconded Councillor Funk THAT Council receives the letter from the Wells and Area Community Association (WAACA) regarding the request of the continued use of the Daycare Room at a discounted monthly rental fee for the interim.

Carried Unanimously

22-143 MOVED Councillor Kilsby, seconded Councillor Funk THAT Council Approves the continued use of the Daycare Room at a discounted monthly rental fee for the Interim at \$100 per month as per the Comprehensive Fees and Charges Bylaw for “storage” use of a classroom in the Wells Community Culture and Recreational Facility Building.

Carried Unanimously

4.2 Letter to Mayor and Council regarding animal control

Councillor Funk commenced discussions on actions. The Mayor stated there was a bylaw But not the resources of the town to enforce the bylaw. Councillor Kilsby noted that there Used to be a form one could fill out and submit to staff to document the complaint. Staff will continue to outreach to the owners of dogs when a complaint is brought forward.

22-143 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council Receives the letter from community members regarding animal control needs for the District of Wells.

Carried Unanimously

4.3 Letter of request from Osisko Development

Mayor Coleman spoke to the request from Osisko Development and invited their representatives to speak to it. Nick Gorski of Golder WSP and Kelsey Dodd of Osisko spoke to and answered questions Councillor members had.

22-144 MOVED Councillor Kilsby, seconded Councillor Lewis THAT Council receives the letter from Kelsey Dodd, Licensing and Compliance Coordinator for Osisko Development, regarding the proposed groundwater investigations program and installation of monitoring wells on municipal lands.

Carried Unanimously

22-145 MOVED Councillor McDonagh, seconded Councillor Kilsby THAT Council Approves the proposed groundwater investigations program and installation of up to seven (7) Boreholes/monitoring wells as per the maps provided within Municipal boundaries.

Carried Unanimously

4.4 Letter from Cam Beck regarding Barkerville Gold Mine's TUP

Mayor and council had general discussions regarding the TUP and inquired as to if staff had Confirmation that Osisko/Barkerville gold Mines was looking into alternate locations for the fuel storage. Staff stated that they were in touch with Osisko and their understanding was alternate locations were currently being arranged. Mayor Coleman invites Osisko to present to Council at a future meeting regarding the fuel storage and alternative locations.

22-146 MOVED Councillor McDonagh, seconded Councillor Lewis THAT Council
Receives the letter from Cam Beck regarding Barkerville Gold Mines Temporary Use
Permit (TUP) for the storage of fuel.

Carried Unanimously

5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet

*Gary Nason, Provincial Consultant, presented to Council the revised Spreadsheet.
Councillor Funk thanked everyone who has been involved in the process thus far.*

22-147 MOVED Councillor McDonagh, seconded Councillor Funk THAT Council
Receives the Strategic Priorities and Special Projects Spreadsheet, amended as per
July 26, 2022 sub-committee updates.

Carried Unanimously

22-148 MOVED Councillor McDonagh, seconded Councillor Funk THAT Council
endorses, in principle, the Strategic Priorities and Special Projects Spreadsheet as a
standing Council agenda item.

Carried Unanimously

22-149 MOVED Councillor Lewis, seconded Councillor Funk THAT Council
Approves Councillor as assignments to the following Items on the Strategic
Priorities and Special Projects Spreadsheet as follows:

- * Gas Tax Funds meeting – Councillor Kilsby (Primary)
Councillor Funk (Secondary)
Judy Campbell (Primary – community member)
Dawn Leroy (Secondary – Community member)
- * First Nations Elder Event- Councillor Lewis (Primary)
Mayor Coleman (Secondary)
- * BC Hydro Pilot Program – Councillor Funk (Primary)
Councillor Kilsby (Secondary)

- * Community Transition Response Table – Councillor McDonagh
- * Osisko Development Community Agreement – Councillor Funk
Gary Nason (Provincial Consultant)

- * Ice Rink Project - same as “Gas Tax” assignees above
- * Community Facility Building (Wells Community Culture & Recreational Facility Centre) – same as “Gas Tax” assignees above

Carried Unanimously

6.0 NEW BUSINESS

6.1 Official Community Plan (OCP) Bylaw referral process

22-150 MOVED Councillor McDonagh, seconded Councillor Lewis THAT Council receives the staff report regarding the District of Wells requirement to conduct the referral process for the new Official Community Plan Bylaw.

Carried Unanimously

22-151 MOVED Councillor McDonagh, seconded Councillor Funk THAT Council approves contracting Urban Systems to conduct the referral process as required for the Official community Plan Bylaw, subject to the revised draft version of the Official Community Plan Bylaw going forward to Council once again prior to commencing the referral process.

Carried Unanimously

6.2 Highway 26 Powerline Feasibility Study – RFP Awardment

22-152 MOVED Councillor Lewis, seconded Councillor Funk THAT Council Receives the staff report regarding the Highway 26 Powerline Feasibility study and Requests for Proposals (RFP) issued in July 2022.

Carried Unanimously

22-153 MOVED Councillor Lewis, seconded Councillor Funk THAT Council Directs staff to award the Highway 26 Powerline Feasibility Study to Clear Course Consulting Ltd.

Carried Unanimously

6.3 2022 District of Wells Grants-in-Aid

22-154 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council Receives the staff report regarding the 2022 Grants In Aid.

Carried Unanimously

Award the Grants in Aid as follows:

22-155 MOVED Councillor Kilsby, seconded Councillor THAT Council awards \$ 2000.00 to Sunset Theatre (SST). *(Councillor Funk Recused herself)*

Carried Unanimously

22-156 MOVED Councillor McDonagh, seconded Councillor Lewis THAT Council awards \$1500.00 to Wells Historical Society (WHS). *(Councillor Kilsby recused herself)*

Carried Unanimously

22-157 MOVED Councillor Funk, seconded Councillor McDonagh THAT Council awards \$1500.00 to Wells and Area Trails Society (WATS). *(Councillor Lewis recused herself)*

Carried Unanimously

22-158 MOVED Councillor Funk, seconded Councillor McDonagh THAT Council awards \$1000.00 to Wells and Area Community Association (WAACA). *(Councillor Lewis recused herself)*

Carried Unanimously

22-159 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council awards \$1500.00 to Island Mountain Arts (IMA).

Carried Unanimously

22-160 MOVED Councillor Funk, seconded Councillor Lewis THAT Council awards \$1000.00 to Wells-Barkerville Elementary School PAC.

Carried Unanimously

22-161 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council awards the remaining \$1500.00 from the unspent Grants In Aid funding to the Wells Community Facility Building Committee for the purpose of updating the Business plan for the Wells Community Culture and Recreation Facility Centre.

Carried Unanimously

7.0 STAFF REPORTS

7.1 Provisional Budget Update

22-162 MOVED Councillor McDonagh, seconded Councillor Kilsby THAT Council

receives the Provisional Budget Update and year to date totals.
Carried Unanimously

7.2 Economic Development Officer update

22-163 MOVED Councillor McDonagh, seconded Councillor Kilsby THAT Council receives the staff report from the Economic Development Officer regarding an update.

Carried Unanimously

7.3 Fire Chief update on the Wells Volunteer Fire Brigade (WVFB)

Fire Chief Carrie Chard spoke to her report.

22-164 MOVED Councillor Lewis, seconded Councillor Kilsby THAT Council receives the staff report from the Fire Chief regarding an update on the Wells Volunteer Fire Brigade.

Carried Unanimously

7.4 Public Works update

Public Works Supervisor, Niel Doerksen, briefly ran through his report.

22-165 MOVED Councillor McDonagh, seconded Councillor Lewis THAT Council receives the staff report from the Public Works Supervisor regarding an update on the Public Works department activities.

Carried Unanimously

7.5 General Elections 2022 Information

22-166 MOVED Councillor Lewis, seconded Councillor Kilsby THAT Council receives the staff report regarding information on the upcoming 2022 General Elections.

Carried Unanimously

7.6 Mayors Report

- Version 2.6 of the DOW Concise Business Plan

Mayor's Update--2022 July 27th to 2022 August 16

-Debrief meetings with Gary Nason

- Meeting with Mayor Simpson regarding a number of topics, including the topic of the City of Quesnel's desire to see the upgrading of the sign at the Highway 26/97 junction
- Observed Public Works progress on Drainage and Ditching
- Observed Radloff's leak inspection process on Sewer Lines
- Reviewing progress of Ice Rink Log Structure components on 3100 Road landing
- Invited as a speaker in a Cross-Region technical discussion of wildfire fuel treatment and fire behaviour modeling project with a focus on Highway 26 to Bowron Lakes to Purden--Industry, Government and Indigenous Partners
- Organized with Donna In-Camera meeting for August 9th with Council for Labour Relations
- Working on updates to the Concise Business Plan
- Worked with Donna on Highway 26 Powerline Project RFP and potential submissions
- Listened to various concerns on individual citizens
- Preparing for CRD Regular meeting occurring on August 12th
- Preparing with Donna the Agenda for August 16th Council meeting
- Reminded that Quesnel Car Club hopes to be in Wells and Barkerville August 19th--Wells at the Visitor's Centre Area

22-167 MOVED Councillor Lewis, seconded Councillor Funk THAT Council receives the Mayors verbal report.

Carried Unanimously

8.0 INFORMATION AND ANNOUNCEMENTS

8.1 Council

Mayor Coleman thanked staff for the staff reports and updates. He also extended a Thank you to all the volunteers on the committees and within the community.

Councillor Funk stated that the Wells Community Facility Building Select Committee members had continued to be proactive on the BC Hydro Energy Conservation Pilot Program currently being conducted. She reminded everyone that if the town has 90 residential properties sign up for the assessment and 30 residential accounts convert to online billing (paperless) then the District stands to gain \$15,000 in LED lighting for the Community Facility Building. Thank you to everyone who has signed up thus far and thank you to BC Hydro and its consultants for conducting this great pilot program in the community.

Councillor Lewis announced that there is currently a Harp school in town and a performance tonight and tomorrow night. Also, August 30th, 2022, is Cabaret at the Sunset Theatre.

8.2 Staff

Carrie Chard, Fire Chief, announced that we had some important visitors to the area.

The Minister of Tourism, Melanie Mark; Canadian Heritage Branch and Hank Ketchum all were in the area visiting and took a helicopter tour.

She announced that she has submitted her resignation in writing, she will work with the Chief Administrative Officer, Donna, on a transition plan

Carrie also thanked Donna, past and present staff for their support of the Wells Volunteer Fire Brigade.

Councillor Funk thanked Carrie for taking on the responsibilities as Fire Chief.

Donna Forseille, CAO, thanked Carrie for her hard work and services these past three years as Fire Chief. We are sad to see her go and wish Carrie all the best moving forward.

Angela Ward, District Clerk, stated she was sorry to see Carrie leave. She announced That as of September 26th, 2022, the office will have new hours. The office will commence being open once more Mondays thru Thursdays 9am to 430pm and on Fridays by appointment only.

Mayor Coleman announced that Council will be holding a Special In-Camera Council meeting on August 24, 2022 for Human Resources. The next Regular Council meeting will be September 6, 2022.

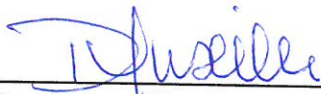
8.3 Public Gallery – Questions relating to the agenda.
No comments.

9.0 ADJOURNMENT

9.1 Adjournment of the Regular Council meeting of Tuesday August 16, 2022.

22-168 MOVED Councillor Lewis, seconded Councillor McDonagh **THAT Council** at 9:17PM adjourns the Regular Council meeting for Tuesday August 16, 2022.

Carried Unanimously



Donna Forseille, CAO



Ed Coleman, Mayor