

**DISTRICT OF WELLS REGULAR COUNCIL MEETING TUESDAY
October 25, 2022
ONLINE (VIA ZOOM)
AGENDA**

ZOOM Link:

<https://us02web.zoom.us/j/83944503315?pwd=R0Ezekw5R1NYL1JqTzIPMnFVYU12UT09>

1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT

1.1 Agenda for the Regular Council meeting of Tuesday October 25, 2022

1.2 **Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday October 11, 2022, as circulated.

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting of Tuesday September 27, 2022 and October 11th.

2.2 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday September 27, 2022, as circulated.

2.3 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday October 11, 2022, as circulated.

3.0 DELEGATIONS AND PRESENTATIONS -NIL

4.0 CORRESPONDENCE

4.1 Dawn Leroy—Barkerville Tube Run and District of Wells seat on Barkerville Heritage Trust Board

4.2 **Recommendation/s:** THAT Council receives the letter from Dawn Leroy.

4.3 **Recommendation/s:** THAT Council requests that Mayor Coleman and the Acting Mayor (at the time), request and have a meeting with the Barkerville Heritage Trust Executive Committee to discuss the Barkerville Tube Run, District of Wells previous seat on the Barkerville Heritage Trust Board, and the overall Wells, Barkerville Bowron, and Highway 26 Tourism Economy.

5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet

Recommendation/s: THAT Council receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during the October 11, 2022 Council meeting.

6.0 Staff Reports

6.1 Public Works Superintendent

- generator District Office and Community Hall needs some maintenance
- water and sewer service being run to some properties
- fencing for ice rink project installed
- roof complete on fire hall

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6.2 Mayor's Report (verbal updates)

- Concise Business Plan—Version 3.1 (posted on www.wells.ca "home" page.)
- Sewer Assessment Report (posted on www.wells.ca "home" page.)
- Staffing Update—CAO Recruitment, EDO Recruitment, Interim Chief Financial Officer
- Road Grading
- Ice Rink Update
- Council Meeting Schedule
 - November 8th
 - November 16th
 - November 22nd
- Signing Authorities Updates
- Thank you to Council

6.2 Recommendation/s: THAT Council approves Doug Champman, Interim Chief Financial Officer; Mayor Ed Coleman, Councillor Fund, and Councilor Lewis as signing authorities at TD Bank, Quesnel, and removes any other signing authorities at TD Bank.

6.3 Recommendation/s: THAT Council approves Doug Champman, Interim Chief Financial Officer; Mayor Ed Coleman, Councillor Fund, and Councilor Lewis as signing authorities at Integris Credit Union, Quesnel and removes any other signing authorities at Integris Credit Union.

6.4 Recommendation/s: THAT Council approves

Recommendation/s: THAT Council receives the verbal Mayor's report.

7.0 INFORMATION AND ANNOUNCEMENTS

- 7.1 Council
- 7.2 Staff
- 7.3 Public Gallery – Questions relating to the agenda.

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council meeting of Tuesday October 25, 2022.

Recommendation/s: THAT Council at _____ PM adjourns the Regular Council meeting for Tuesday October 25, 2022.

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY, September 27, 2022
ONLINE (VIA ZOOM)

MINUTES

ATTENDANCE: Mayor Ed Coleman, Councillors Dorothea Funk, Mandy Kilsby, Jenn Lewis, and Shannon McDonagh
STAFF: Chief Administrative Officer, Donna Forseille and District Clerk, Angela Ward
Special Guest: Gary Nason, Provincial Consultant
PUBLIC GALLERY: 12

1.0 CALL TO ORDER

1.1 Agenda for the Regular Council meeting of Tuesday September 27, 2022

22-181 MOVED Councillor Lewis, seconded Councillor McDonagh THAT Council approves the agenda for the Regular Council meeting of Tuesday September 27, 2022, as amended to add late item 5.1b- Summary of Rise and Report as per Councillor Funk’s request.

Carried Unanimously

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting of Tuesday September 6, 2022

22-182 MOVED Councillor Lewis, seconded Councillor Kilsby THAT Council approves the Regular Council meeting minutes of Tuesday September 6, 2022, as circulated.
Carried Unanimously

3.0 DELEGATIONS AND PRESENTATIONS -NIL

4.0 CORRESPONDENCE- NIL

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5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet
Mayor Coleman announced that provincial consultant, Gary Nason will be staying on until December 31, 2022.

22-183 MOVED Councillor Funk, seconded Councillor Lewis **THAT Council** prioritizes the use of the deferred gas tax funds to the cash shortfall on the ice rink project, with a second priority of funds to go toward the Wells Community Culture and Recreational Facility Building as per prioritized emergent items for the building and the third priority would be funds towards a partnership in building a new playground. The Executive Committee is to do final numbers review and report back to Council.

Carried Unanimously

22-184 MOVED Councillor Lewis, seconded Councillor McDonagh **THAT Council** receives the summary Rise and Report (late added item 5.1b).

Carried Unanimously

5.2 Final Revisions of the Official Community Plan (OCP)

Discussions were had regarding the draft revised OCP document. Council decided at this time more work needed to be done prior to being confident in giving the document first reading or moving forward with the referral process.

22-185 MOVED Councillor Lewis, seconded Councillor McDonagh **THAT Council** receives the draft revised Official Community Plan and defers this item to next incoming Council after the general election.

Carried Unanimously

6.0 NEW BUSINESS

6.1 Staff Report- UBCM Attendee report

22-186 MOVED Councillor Lewis, seconded Councillor Funk **THAT Council**

Receives the staff report from the Chief Administrative Officer regarding an update on attending the 2022 UBCM Convention.

Carried Unanimously

6.2 Staff Report- Public Works Update

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Councillor Lewis thanked public works for their hard work and complimented them on interacting with the community. Councillor Funk agreed.

22-187 MOVED Councillor Kilsby, seconded Councillor Lewis **THAT Council** Receives the staff report from the Public Works Supervisor, Niel Doerksen regarding an update to Council.

Carried Unanimously

6.3 Staff Report – Economic Development

22-188 MOVED Councillor McDonagh, seconded Councillor Kilsby **THAT Council** Receives the staff report from the Economic Development Officer regarding an update to Council.

Carried Unanimously

6.4- Staff Report - Resolution to support UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training

Councillors Lewis and Funk thanked the Economic Development Officer for her work on this file.

22-189 MOVED Councillor Lewis, seconded Councillor McDonagh **THAT Council** Receives the report from the Economic Development Officer regarding the need for a resolution to support the proposed UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training.

Carried Unanimously

22-190 MOVED Councillor Funk, seconded Councillor McDonagh **THAT Council** Approves submitting an application to the UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training for \$30,000.00.

Carried Unanimously

6.5 Mayor’s Report (verbal updates)

Mayor Coleman updated Council on his recent meetings. He announced that the next Community Transition meeting will be held in late November 2022.

Gary Nason has offered to assist with orientation of newly elected officials.

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The CAO of the Cariboo Regional District is stepping down and Moving to the Columbia Shuswap Regional District. He feels that hybrid council meetings will be up to the newly elected council to determine how that will look, but is confident staff and Council will have something in place to allow for in-person as well as online attendance for both Council and public soon. Councillor Lewis has offered to assist with sound. Fallon WV Contracting Ltd. generously donated picker machines to assist with the logs for the ice rink project.

Osisko's component of an agreement with the District is at their board for review at this time. The Committee will get a copy probably mid November for review.

- Version 2.8 of Concise Business Plan
- Hwy 26 Powerline Study Project
- BC Hydro Community Energy Project
- Committees
- Skating Rink Donations Status
- CRD Meeting Update from September 23 & 24th
- Transition Table Meeting Update from September 22nd
- New Council Governance Training and In-person/Hybrid meetings
- October 4th In-camera Meeting Reminder- Human Resources
- Other

22-191 MOVED Councillor Kilsby, seconded Councillor McDonagh **THAT Council** receives the Mayors verbal report.

Carried Unanimously

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council
Councillor Lewis thanked Mr. Nason for all of his support. She announced that as a director for the Wells-Barkerville Community Forest Board she would be attending the BC Forests (BCCFA) Conference and AGM in Nakusp.

Councillor Funk thanked staff for the reports and input tonight. She stated that we will have a new Council voted in and would like to highlight that this General Election allows for mail in ballots as an option to vote.

Councillor McDonagh stated that tomorrow, Sept 28, 2022 at around 4:00/5pm there would be a pig roast by donation at Nugget Hill RV thanks to Diggys Golden Mercantile & Outlaw Mining.

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Councillor Kilsby announced that she had a large supply of rapid covid tests and N95 masks, if anyone would like some please contact her.

7.2 Staff -No comments

7.3 Public Gallery – **Questions relating to the agenda.**

Elyssia Sasaki stated that Island Mountain Arts hosted hybrid concerts and she would be happy to share her knowledge with the CAO and Council.

Julia Mackey thanked everyone for their work. She also thanked the Vision and Planning committee for their work on updating the OCP. She announced that on Saturday October 1, 2022 the Sunset Theatre would be holding Sashone Topham’s Memorial from 12pm until 5pm.

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council meeting of Tuesday September 27, 2022.

22-191 MOVED Councillor McDonagh, seconded Councillor Lewis **THAT Council** at 8:24 PM adjourns the Regular Council meeting for Tuesday September 27, 2022.

Carried Unanimously

Ed Coleman, Mayor

CAO

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 11, 2022
ONLINE (VIA ZOOM)

MINUTES

ATTENDANCE:

COUNCIL: Mayor Ed Coleman, Councillors Mandy Kilsby, Jenn Lewis, Dorothea Funk (*Councillor Funk mostly absent until 6.1 Mayor’s Report, due to technical issues*)

STAFF: District Clerk Angela Ward, Public Works Superintendent Niel Doerksen, Fire Chief Carrie Chard

SPECIAL GUEST: Gary Nason, Municipal Advisor

REGRETS: Councillor Shannon McDonaugh

PUBLIC GALLERY: 2

1.0 CALL TO ORDER AT 7:04PM

Mayor Coleman – Indigenous Lands acknowledgement

1.1 Agenda for the Regular Council meeting of Tuesday October 11, 2022

22-191 MOVED Councillor Lewis, Seconded Councillor Kilsby THAT Council approves the agenda for the Regular Council meeting of Tuesday October 11, 2022, as amended. (*to add additional items to the Mayor’s Report and the correction to Wells and Area Community Association.*)

Carried Unanimously

2.0 MINUTES

2.1 Minutes of the Regular Council Meeting of Tuesday, September 27, 2022 to be provided at the next Regular Council meeting of October 25, 2022.

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDENCE

4.1 Letter from the Wells and Area Community Association (WACA) re. rental fees for using Daycare Room space at the school for Distributed Learning

22-192 MOVED Councillor Kilsby, Seconded Councillor Lewis THAT council approves the storage rate of \$100/month to WACA for to include use of the Daycare Room at the Community Facility (school) Building for Distributed Learning.

Carried Unanimously

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5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet

Provincial Consultant Gary Nason updated the spreadsheet after the September 27, 2022 Council Meeting. He also advised to watch for dates for training for the new Council.

22-193 MOVED Councillor Lewis, Seconded Councillor Kilsby THAT Council receives the Strategic Priorities and Special Projects Spreadsheet as presented by Gary Nason.

Carried Unanimously

6.0 NEW BUSINESS

6.1 Mayors Report (verbal update)

The Mayor’s Report included several proposed resolutions.

- Fire at Wells Landfill (CRD) – the Mayor asked Fire Chief Carrie Chard to provide an update on the fire. She reported that the fire is under control and being watched as it smoulders. Mayor and Councillors thanked the Public Works Superintendent and Fire Chief and Brigade on their diligence on looking after the fire.
- The Concise Business Plan – Version 2.9 will be on the wells.ca website soon.
- Mayor Coleman informed council that an object was hit when putting in the telepostsd for the ice rink project, which turned out to be a 1958 Land Rover. The object was partly removed so telepost installation could continue. The Mayor will meet on site with the engineer and architect tomorrow (October 12th). He continues to work on funding support for the rink.

6.2 Interim Chief Financial Officer

The Mayor reported that Mr. Nason assisted in finding Doug Chapman as the Interim CFO. The ICFO has authority to approve item requests from Staff and Council that are in the budget. He will also be presenting financial reports to Council. Councillor Lewis thanked Gary for helping.

22-194 MOVED Councillor Kilsby, Seconded Councillor Lewis THAT Council approves Doug Chapman (DRC Consulting) as the Interim Chief Financial Officer, with services provided by DRC Consulting for \$10,000 between October 12, 2022 to December 31, 2022, to be extended and refined as needed with Council approval.

Carried unanimously.

6.3 Signing authority

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Mayor Coleman stated that a couple of signing authority resolutions are required to include the new CFO. Further signing authority resolutions will be addressed by the new Council.

22 – 194 MOVED Councillor Lewis, Seconded Councillor Kilsby THAT signing authority be approved for ICFO Doug Chapman, Mayor Ed Coleman and Councillor Mandy Kilsby at the TD Bank.

Carried Unanimously

22 – 195 MOVED Councillor Funk, Seconded Councillor Lewis THAT signing authority be approved for ICFO Doug Chapman, Mayor Ed Coleman and Councillor Mandy Kilsby at Integris Credit Union.

Carried Unanimously

- Executive Standing Committee - the Mayor is establishing this Committee during the current transition, to consist of voting members The Mayor, Interim CFO Doug Chapman, and Acting Mayor (currently Councillor Kilsby) with Municipal Liasion Gary Nason (Ex-Officio). The Committee will handle CAO-related operational decisions until a new CAO is found. Other Council members can attend Executive Committee meetings though not vote.
- Council Meeting Schedule:
 - a) October 25, 2022- In-Camera meeting (Human Resources) at 6:00pm followed by the Regular Council meeting at 7:00pm, the last meeting of the current Council.
 - b) November 8, 2022 - Regular Council meeting and the inaugural meeting of the new Council, confirming Committees, and thanking previous Council members. Also appointments to the Cariboo Regional District, Northern Development Initiatives Trust (NDIT), the Wells-Barkerville Community Forest Board, and others as required. Hopefully this will be in person. Mayor is seeking assistance with swearing in the new Council from possibly the City of Quesnel or CRD.
 - c) November 22nd is the first Regular Meeting of the new Council, including dealing with the sewer system, the Official Community Plan and the audit.
- The streets are getting graded before winter.

6.4 Deputy Election Officer

The Mayor reported that Angela Ward was appointed Chief Election Officer (CEO) at the October 4, 2022 Special In-Camera Council Meeting, in time for October 5 Advance Voting. She is handling a second Advance Poll for School District 28 today (Oct 11). The Mayor thanked Mr. Nason for providing an Elections Manual and the CEO for seeking nominees for Deputy Election Officer for the October 15 vote. Council recommends appointing Carrie Johnston as Deputy Election Officer. The other nominee will also be joining the election team. Councillor Funk thanked Ms Ward for stepping into the Chief Election Officer role.

22-196 MOVED Councillor Lewis, Seconded Councillor Funk THAT Carrie Johnston be appointed as Deputy Election Officer.

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Carried Unanimously

- New Fire Chief search
Mayor Coleman asked Mr. Nason whether, given his expertise, he would be willing to support the Fire Chief in the process of finding a new chief. Mr. Nason affirmed he would.

6.4 Public Works Snow Plough Request

PW Superintendent Doerksen said a light-duty plough is needed to support snow-clearing requirements, such as ambulance or lagoon access, among others, and could cost between \$10,000 and \$12,000 installed. This would be in addition to services from local snow clearing contractors, where contract negotiations are underway. During the discussion, the PW Superintendent stated it's important for the District to be able to supplement those services.

22-197 MOVED Councillor Lewis, Seconded Councillor Kilsby THAT Council approve a snow plough for the Public Works fleet of up to \$12,000 once the Mayor and Interim CFO confirm the available budget account is applicable and has capacity.

Carried Unanimously

- The Mayor reported that the issue of the disposition of the Barkerville Tube Run, following some dialogue in the community, will be on the October 25, 2022 Council Meeting Agenda after more information is obtained.

22-198 MOVED Councillor Funk, Seconded Councillor Lewis THAT Council receives the verbal Mayor's Report.

Carried Unanimously

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council

Councillor Lewis informed the meeting that a new trail has been brushed between the boardwalk trail to Hardscrabble Road.

7.2 Staff

a) District Clerk Angie Ward

- The Clerk was thanked for her role as Chief Election Officer. She said the process is going well with DEO Carrie Johnston, who has previous experience, assisting her on General Voting Day. Other election staff will be community member Jen Hellstrom and Ian Douglas (PW staff).

b) Fire Chief Carrie Chard

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- She will be reaching out to the Office of the Fire Commissioner, in addition to support from Mr. Nason, for hiring a new Fire Chief. She also said Fire Brigade members are needed, as is the case in many small BC communities, and there is a recruiting campaign.
- Highway safety – It's hunting season with the most highway hunting she's ever seen, and urged caution while driving, adding that the distance to discharge a firearm is 15 metres (50') from the centre line. One hotspot location is the swamp by Stanley. PW Superintendent Doerksen thanked the Fire Chief for all her hard work as Fire Chief and is sorry to see her go.

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- c) PW Superintendent Niel Doerksen
 - A new water sampling process is starting.
 - He appreciates the support for Public Works.

- 7.3 Public Gallery – Questions Relating to the Agenda
 - Carrie Chard had a question about the Barkerville Tube Run disposition which the Mayor elaborated upon.

8.0 Adjournment

- 8.1 Adjournment of the Regular Council Meeting of October 11, 2022

22-199 MOVED Councillor Lewis, Seconded by Councillor Kilsby THAT Council adjourns the Regular Council Meeting of Tuesday October 11, 2022 at 8:08PM.

Carried Unanimously

Ed Coleman, Mayor

CAO

**DISTRICT OF WELLS REGULAR COUNCIL MEETING TUESDAY
October 25, 2022
ONLINE (VIA ZOOM)
AGENDA**

October 19th, 2022

District of Wells Mayor and Council,

I am writing about my concerns regarding Barkerville's decision to dispose of their magic carpet tube run. This short-sighted decision could profoundly impact any future year-round initiatives and funding opportunities for Barkerville and Wells. I would like Mayor and Council to ask the Barkerville Heritage Trust (BHT) to revisit this decision in the context of these impacts on future funding and tourism in Wells.

Almost ten years of hard work went into developing and implementing a strategy to diversify and establish a year-round local economy. The tube run was a critical component of this plan. Barkerville has always been dormant during the winter. This has had implications for Barkerville and the community of Wells. Barkerville as an attraction is an important economic driver for tourism. When Barkerville is closed, Wells businesses struggle to survive. Our area is a hidden gem in the Cariboo Mountains with snow eight months of the year and significant potential as a winter recreation destination. This, combined with Barkerville's value as a world class heritage site, makes it a unique, winter tourism destination. With limited capacity to increase visitation in the summer, this strategy to diversify was the logical way to increase revenues, create jobs, and become more sustainable, while supporting the economic growth of our region.

Barkerville's winter strategy included the tube run plus the café, cottages, ice rink, ice skates and snowshoe rentals, and special events. With the inclusion of existing snowmobiling, cross country skiing, and snowshoeing opportunities in Wells and Barkerville, a solid business case was created with potential for growth. These activities brought over 6000 visitors each year, created employment opportunities, brought Barkerville to life in the wintertime, and provided economic growth opportunities for the community of Wells. Although the pandemic was a significant setback, I firmly believe it also came with the opportunity for a remarkable comeback. Moving the tube run to Troll is not a decision that supports the community of Wells. Barkerville was able to enhance local recreation by providing affordable, unique activities that are not offered anywhere else in the Cariboo. While the ski hill is important to our region, it has very little economic impact on Wells. Most people who visit Troll do not continue to Wells but it was proven that many visitors who came to Wells and Barkerville for winter recreation spent several days and included Troll in their vacation. If the BHT will not reconsider the decision to dispose of the tube run, perhaps an alternative solution could be found through a local organization or private operator, with the support of the District of Wells (DOW), to keep the investment in the community. Another of my concerns is the impact on future funding opportunities to expand and enhance the winter economy in our area. The year-round diversification strategy was supported by NDIT, corporate sponsors, business owners, not-for-profits, and local and regional Government. This latest decision will impact not only Barkerville but also local organizations that look to many of the same funders and partners for financial support. It does not appear that this decision to cease winter operations has been weighed against the economic implications for the region and the possible damage of existing funder/partner relationships.

Barkerville plays a critical role in the tourism economy of Wells. Collaboration, transparency, and communication between both communities is essential. The DOW has always had a seat on the BHT Board; this was one mechanism that ensured Wells had input into decisions that impact our community. The DOW needs to be able to actively support Barkerville and the benefits it brings to Wells.

Sincerely, Dawn Leroy

Appendix M
District of Wells
2022 Strategic Objectives/Priorities/Goals/Special Projects
(Updated Following the October 11th/22 Regular Council Meeting
Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</p> <ul style="list-style-type: none"> • Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground) • First Nations Elders Event • Ice Skating Rink Project • Various Facilities Repair/Renovations Projects <ul style="list-style-type: none"> ➢ Municipal Hall ➢ Fire Hall • Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement 	<ul style="list-style-type: none"> • Meeting with Gas Tax staff representative held on August 6th. Based on information and confirmations forthcoming from that meeting, Council has prioritized the ranking of projects to which the gas tax funding will be applied (Council Motion: Sept 27th/22 Council meeting) • Continue discussions with FN on scheduling and arrangements for event, and brief Council • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project • Continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Work has commenced on grant funding applications to potentially assist with Community Hall upgrades 	<ul style="list-style-type: none"> • Executive Committee (EC) of Council to monitor apportionment of funding and report to Council as required • Mayor and Councillor Lewis, and CAO/EDO • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req’d • As per Ice Skating Rink Project above • As per Ice Skating Rink Project above

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<p>CATEGORY 1 (cont'd)</p> <ul style="list-style-type: none"> • Road Maintenance and Snow Removal Contract (Emcon) • BC Hydro – Energy Conservation Program for Wells • NDIT Power-line Options– HW 26 Corridor • Telus Pole at Fire Hall Site 	<ul style="list-style-type: none"> • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project • One bid has been received and is being reviewed. Anticipated to be October 25th/22 Regular Council Meeting agenda item for Council consideration • Project successfully completed. • Consultant contract has been awarded for this project, and project now underway • Communications have been undertaken with Telus, with removal of pole imminent 	<ul style="list-style-type: none"> • Supt. of Public Works as principal liaison/oversight of contractor once contract has been approved • Councillor Funk as principal Council Liaison • EC to monitor project and report to Council as required. Mayor to be Council liaison with other external project partners as required. • Supt. of Public Works
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Appendix M
District of Wells
2022 Strategic Objectives/Priorities/Goals/Special Projects
(Updated Following the October 11th/22 Regular Council Meeting
Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></p> <ul style="list-style-type: none"> • Community Transition Response/Table • Community Wildfire Structure Protection Plan • Official Community Plan Update <p>CATEGORY 2 (cont’d)</p> <ul style="list-style-type: none"> • Various Related Housing Initiatives – i.e. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding) 	<ul style="list-style-type: none"> • Project ongoing, and meetings proceeding involving multiple partners • Initial draft report has been received by District. EC to connect with consultant after internal review and determine next steps with project (i.e. presentation of report to Council). • Council motion (Sept 27th/22) to not proceed with readings of OCP Bylaw; draft OCP document received for information only; and matter referred to incoming new Council for determination of next steps. Proposed for presentation of draft OCP document at November 22nd/22 Regular Council Meeting. 	<ul style="list-style-type: none"> • Mayor and Councillor McDonnagh. EC to monitor progress and report to Council as req’d • EC/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by EC and presented to Council • EC and designated representative(s) from Select Committee • Mayor, in consultation with EC

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<ul style="list-style-type: none"> • Wells/Osisko Development – Memorandum of Understanding/Community Agreement • Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance • Playground Project • Community Fire Smart Program/Wildfire Protection Assessment and Plan 	<ul style="list-style-type: none"> • Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required • Mayor to keep Council briefed on current status, and once proposed terms of draft Community Agreement are received from Osisko (anticipated to be November '22), obtain Council direction as required on next steps • Consultants currently undertaking a feasibility study for the required upgrades to the wastewater facility, and ongoing external technical support has been confirmed. Communications have been initiated with Ministry of Environment. Anticipated to be November 22nd/22 Regular Council Meeting agenda item for Council consideration • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. • Project has commenced. Council to be briefed as required 	<ul style="list-style-type: none"> • Mayor and Councillor Funk as principal Councillor Iisison, and EC • EC/Supt of Public Works in consultation with and direction from Council as required • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req'd • EC/Fire Chief; Council liaison for project to be designated after draft consultant's report reviewed by staff
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2022 Strategic Objectives/Priorities/Goals/Special Projects
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Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Item (Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p>CATEGORY 3: “No Further Work or Progress Proposed During the Current Council’s Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council”</p> <ul style="list-style-type: none"> • Issues Related to Water Treatment Plant • Matters Related to Unsightly Premises Bylaw • New Community Poster Board/Bulletin Boards for District Office • Installation of New LED Lights in Conjunction with BC Hydro • Review of District Bylaws re. Financial Sustainability • Issues Related to Cemetery • Joint Partnership Project with Local First Nation • Community Round Table • Bear Aware Signs 	<ul style="list-style-type: none"> • Project completed 	

ˆNote 1: The Principal “Core Services” Activities and Projects Which Will Require the Active and Direct Attention of the Transition Team (Executive Committee (EC), Interim CFO and Municipal Advisor) Prior to the End of the Current Council’s Mandate Are:

- a. Day to day operational administration and oversight of District services
- b. Corporate Officer function (i.e. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (i.e. recruitment and selection of new staff as may be required; training of staff)
- d. 2022 general local election administration

DISTRICT OF WELLS REGULAR COUNCIL MEETING TUESDAY

October 25, 2022

ONLINE (VIA ZOOM)

AGENDA

- e. 2022 statutory municipal filing requirements (i.e. 2021 Annual Report; Annual Audit (proposed for presentation at November 22nd/22 Regular Council Meeting); SOFI Report; Annual filing requirements with various senior government ministries and agencies).
- f. Progress towards preparation and finalization of the 2023 (Provisional) Budget