

**DISTRICT OF WELLS REGULAR COUNCIL MEETING  
TUESDAY, September 27, 2022  
ONLINE (VIA ZOOM)**

**AGENDA**

**1.0 CALL TO ORDER**

1.1 Agenda for the Regular Council meeting of Tuesday September 27, 2022

**Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday September 27, 2022, as circulated.

**2.0 MINUTES**

2.1 Minutes for the Regular Council Meeting of Tuesday September 6, 2022

**Recommendation/s:** THAT Council approves the Regular Council meeting minutes of Tuesday September 6, 2022, as circulated.

**3.0 DELEGATIONS AND PRESENTATIONS -NIL**

**4.0 CORRESPONDENCE- NIL**

**5.0 UNFINISHED BUSINESS**

5.1 Strategic Priorities and Special Projects Spreadsheet

**Recommendation/s: THAT Council** receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during the September 6, 2022 Council meeting.

5.2 Final Revisions of the Official Community Plan (OCP)

**Recommendation/s: THAT Council**

1. Receives the revised Official Community Plan Bylaw and considers moving forward with the referral process to be conducted by Urban Systems as previously approved; and
2. Gives First and Second reading to the revised Official Community Plan Bylaw.

**6.0 NEW BUSINESS**

6.1 Staff Report- UBCM Attendee report

**Recommendation/s: THAT Council**

1. Receives the staff report from the Chief Administrative Officer regarding an update on attending the 2022 UBCM Convention.

6.2 Staff Report- Public Works Update

**Recommendation/s: THAT Council**

Receives the staff report from the Public Works Supervisor, Niel Doerksen regarding an update to Council.

6.3 Staff Report – Economic Development

**Recommendation/s: THAT Council**

Receives the staff report from the Economic Development Officer regarding an update to Council.

6.4- Staff Report - Resolution to support UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training

**Recommendation/s: THAT Council**

1. Receives the report from the Economic Development Officer regarding the need for a resolution to support the proposed UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training
2. Approves submitting an application to the UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training for \$30,000.00.

6.5 Mayor's Report (verbal updates)

- Version 2.8 of Concise Business Plan
- Hwy 26 Powerline Study Project
- BC Hydro Community Energy Project
- Committees
- Skating Rink Donations Status
- CRD Meeting Update from September 23 & 24th
- Transition Table Meeting Update from September 22nd
- New Council Governance Training and In-person/Hybrid meetings
- October 4<sup>th</sup> In-camera Meeting Reminder
- Other

**Recommendation/s: THAT Council** receives the verbal Mayor's report.

**7.0 INFORMATION AND ANNOUNCEMENTS**

- 7.1 Council
- 7.2 Staff
- 7.3 Public Gallery – **Questions relating to the agenda.**

**8.0 ADJOURNMENT**

- 8.1 Adjournment of the Regular Council meeting of Tuesday September 27, 2022.

**Recommendation/s:** **THAT Council** at \_\_\_\_\_ PM adjourns the Regular Council meeting for Tuesday September 27, 2022.

**DISTRICT OF WELLS REGULAR COUNCIL MEETING  
TUESDAY, September 6, 2022  
ONLINE (VIA ZOOM)**

**MINUTES**

**ATTENDANCE:** Mayor Ed Coleman, Councillors Dorothea Funk, Mandy Kilsby, Jenn Lewis, and Shannon McDonagh

**STAFF:** Chief Administrative Officer, Donna Forseille; District Clerk, Angela Ward; and Fire Chief, Carrie Chard

**Special Guest:** Gary Nason, Provincial Consultant

**PUBLIC GALLERY:** 11

*\*\*NOTE\*\*Due to technology challenges, Councillor Kilsby was in attendance with no ability to communicate and Councillor Lewis had poor connectivity causing her to be interrupted throughout the meeting.*

**1.0 CALL TO ORDER AT 7:05 PM**

1.1 Agenda for the Regular Council meeting of Tuesday September 6, 2022

**22-169 MOVED** Councillor McDonagh, seconded Councillor Funk THAT Council approves the agenda for the Regular Council meeting of Tuesday September 6, 2022, as circulated.  
Carried Unanimously

**2.0 MINUTES**

2.1 Minutes for the Regular Council Meeting of Tuesday August 16, 2022

**22-170 MOVED** Councillor McDonagh, seconded Councillor Funk THAT Council approves the Regular Council meeting minutes of Tuesday August 16, 2022 as circulated.  
Carried Unanimously

2.2 Minutes for the Special Council meeting of Wednesday August 24, 2022

**22-171 MOVED** Councillor McDonagh, seconded Councillor Funk THAT Council approves the Special Council meeting minutes of Wednesday August 24, 2022 as circulated.  
Carried Unanimously

**3.0 DELEGATIONS AND PRESENTATIONS**

3.1 Wells Area RCMP

*Corporal Steve Pelletier introduced himself and gave Council a brief update on the Wells Detachment. Constable Michael Nelson has chosen to stay on longer. Constable Mike McCleary will be leaving Wells. His replacement is yet to be determined. He noted that Wells is a two-year commitment.*

*Mayor Coleman noted that Council would appreciate updates every 2-3 months from the RCMP Detachment in Wells inclusive of statistics on crime in the area.*

*Councillor Funk agreed, stating even on an annual basis would be appreciated.*

*Mayor Coleman also inquired as to whether the RCMP are finding that the ambulance system is taxed causing challenges and delays on response times.*

*Corporal Pelletier stated that they could give more regular updates. He also stated that they were experiencing huge delays with 1 ambulance unit only at the moment in Quesnel. It unfortunately is a similar problem. BC Ambulance is trying to hire paramedics.*

*Fire Chief, Carrie Chard thanked the detachment members in Wells for all their hard work. They are very appreciated. It has been great to work with Constable Mike McCleary, Constable Michael Nelson and previously Constables Dennis Engel and Duncan McGeorge.*

**22-172 MOVED** Councillor Funk, seconded Councillor McDonagh **THAT Council** receives the introduction and update from the Wells RCMP Detachment member/s.  
Carried Unanimously

#### **4.0 CORRESPONDENCE**

##### 4.1 Update report and letter from the Wells-Barkerville Community Forest Board

*Chief Administrative Officer noted that updating the articles of incorporation for the Wells-Barkerville Community Forest Board is well past due. There have been previous Council resolutions that still need to be incorporated into the articles. Its an ongoing improvement opportunity for the District and the WBCFB to work together in updating.*

**22-173 MOVED** Councillor McDonagh, seconded Councillor Lewis **THAT Council** receives the update report from the Wells-Barkerville Community Forest Board and letter of request regarding Director appointments to the board.  
Carried Unanimously

**22-174 MOVED** Councillor McDonagh, seconded Councillor Funk **THAT Council** support the drafting of an amendment to the Wells-Barkerville Community Forest Ltd articles of incorporation by the company lawyer to provide for a three-year term of office for the company's directors, with this draft amendment to be presented to Council for its consideration.  
Carried Unanimously

**22-175 MOVED** Councillor McDonagh, seconded Councillor Funk to name individuals to serve as the company's directors (Ian MacDonald, Rod Graham, Tony Bensted and Jennifer Lewis) for the next one-year term, with the understanding Council may appoint additional directors in coming months if it wishes.  
Carried Unanimously

#### **5.0 UNFINISHED BUSINESS**

## 5.1 Strategic Priorities and Special Projects Spreadsheet

*Chief Administrative Officer quickly briefed Council on updates for the Gas Tax Funds meeting, Sewer Feasibility Study with Radloff Engineers, the ice rink project, the hwy 26 powerline study, renovations of the Fire Hall and Town Hall, and 2021 Audit.*

*Gary Nason updated Council on the OCP Bylaw update and staffs hope to have a revised version to Council by September 27, 2022 Council meeting.*

**22-176 MOVED** Councillor McDonagh, seconded Councillor Funk **THAT Council** receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during the August 16, 2022, Council meeting.

Carried Unanimously

## 6.0 NEW BUSINESS

### 6.1 Staff Report- Fire Hall Renovation Updates and request to award roofing contract

*Mayor Coleman stated he would like to give latitude to staff to be able to do what they need to up to the budget amount for the Fire Hall renovations.*

**22-177 MOVED** Councillor Lewis, seconded Councillor McDonagh **THAT Council** receives the staff report from the Chief Administrative Officer regarding an update on the Fire Hall renovations.

Carried Unanimously

**22-178 MOVED** Councillor Lewis, seconded Councillor McDonagh **THAT Council** the roofing contract to Peak Roofing for a new roof to be installed at the Fire Hall for up to \$35,000 to allow latitude for staff, which is not to include any washroom rentals included in costs.

Carried Unanimously

### 6.2 Mayor's Report (verbal updates)

*Mayor Coleman announced that he and Councillor McDonagh met with the province and their consultants regarding the Jack of Clubs Lake reclamation. They look forward to the report which is expected sometime in November 2022. Mayor Coleman noted that the province is making a significant investment (multi-million dollars).*

*Mayor Coleman thanked everyone for their hard work on the BC Hydro Energy conservation Pilot program in Wells. We achieved our goals and will be receiving the \$15,000.00 in LED lighting from BC Hydro for the Wells Community Culture and Recreational Facility Building. Thank you to the Facility Building Committee, staff and the Community.*

*Mayor Coleman also noted that West Fraser Mills is considering an in-kind donation towards the Ice Rink project of lumber and plywood. West Fraser Mills has already donated the logs for the main*

structure. Osisko Development is also considering an potential in-kind contribution which would be integrated into the Community Agreement process.

Mayor Coleman stated that at the last Cariboo Regional District (CRD) meeting discussions were had on the emergency services being taxed in our region.

He noted that the next Community Transition table meeting will be held in late September 2022.

- Contaminated Sites Provincial Team
- Version 2.7 of Concise Business Plan
- Hwy 26 Powerline Study Project
- BC Hydro Community Energy Project
- Committees
- Skating Rink Donations Status
- CRD Meeting Update
- Transition Table Meeting

**22-179 MOVED** Councillor McDonagh, seconded Councillor Lewis **THAT Council** receives the verbal Mayor's report.

Carried Unanimously

## **7.0 INFORMATION AND ANNOUNCEMENTS**

### 7.1 Council

Councillor Funk stated that overall BC Hydro was considering the Energy Conservation Pilot program a success.

Given Councillor Kilsby was unable to interact given technology challenges, she texted that she was looking forward to being able to meet in Chambers again soon without having to depend on finicky technology. Thanks to everyone for their patience.

### 7.2 Staff

Fire Chief, Carrie Chard congratulated the area on being wet enough to prevent forest fires. The fire risk was thankfully good. She reminded everyone to clean their chimneys. She announced that Barkerville Historic Town was about to close for the season. It was a successful year end. They are closing on September 11, 2022.

She reminded everyone that former stagecoach driver, Glen Escott's memorial was this Saturday, September 11, 2022. Fire Truck #12 is back in Wells after extensive maintenance. Also, our paramedic is back in action once again after her injury. We need more paramedics for our town, we need to push for extra supports.

Be Kind, be safe!

Mayor Coleman noted that with regards to Glenn Escott's memorial we are asked to gather on the boardwalks in Barkerville at 3:15pm for his last stagecoach ride and then meet at the pavilion.

### 7.3 Public Gallery – **Questions relating to the agenda.**

Josh Trotter-Wanner inquired as to the proper process in making a point of clarification.

Mayor Coleman responded that in the Public Gallery portion of the meeting is proper process. He appreciated Mr. Trotter-Wanner's comments regarding the gauge of roofing for the Fire Hall. Mayor Coleman also noted that nomination papers are at the office for picking up with the District Clerk, Angie. He encourages people to get their applications in. The deadline is 4pm on September 9<sup>th</sup>, 2022. "Healthy Democracy brings in a healthy community".

Councillor Funk asked if nomination papers could be emailed in. The Chief Administrative Officer responded yes that is correct.

## 8.0 **ADJOURNMENT**

8.1 Adjournment of the Regular Council meeting of Tuesday September 6, 2022.

**22-180 MOVED** Councillor Lewis, seconded Councillor McDonagh **THAT Council** at 8:20PM adjourns the Regular Council meeting for Tuesday September 6, 2022.

Carried Unanimously

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Donna Forseille, CAO

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Ed Coleman, Mayor

## District of Wells

### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated Following the September 6<sup>th</sup>/22 Regular Council Meeting – **Changes Highlighted in Yellow**)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p><b>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</b></p> <ul style="list-style-type: none"> <li>• Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground)</li> <li>• First Nations Elders Event</li> <li>• Ice Skating Rink Project</li> <li>• Various Facilities Repair/Renovations Projects               <ul style="list-style-type: none"> <li>➤ Municipal Hall</li> <li>➤ Fire Hall</li> </ul> </li> <li>• Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with Gas Tax staff representative held on August 6<sup>th</sup>. CAO to confirm whether any “grant stacking” prohibitions may apply with other federal grant authorities, and Steering Committee and Council to confirm the desired project(s) towards which the gas tax funds will be applied</li> <li>• Continue discussions with FN on scheduling and arrangements for event, and brief Council</li> <li>• Subject to satisfactorily addressing current funding shortfall and Council decision on application of gas tax funds, proceed with project</li> <li>• Proceed/continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Staff also working on grant funding applications to potentially assist with Community Hall upgrades</li> <li>• Proceed/continue with projects subject to confirmation of available funding sources and Council decision on application of gas tax funds.</li> </ul>	<ul style="list-style-type: none"> <li>• CAO/EDO, with the meeting to be attended by the Mayor, either Councillor Funk or Kilsby, and a citizen rep from Select Committee</li> <li>• Mayor and Councillor Lewis, and CAO/EDO</li> <li>• CAO, Mayor as Council liaison, and same designated rep from Select Committee as per Gas Tax meeting above</li> <li>• CAO/Supt. of Public Works</li> <li>• CAO, Mayor as Council liaison, and same designated rep from Select Committee as per Gas Tax meeting above</li> </ul>

<p><b>CATEGORY 1 (cont'd)</b></p> <ul style="list-style-type: none"> <li>• Road Maintenance and Snow Removal Contract (Emcon)</li> <li>• BC Hydro – Energy Conservation Program for Wells</li> <li>• NDIT Power-line Options– HW 26 Corridor</li> <li>• Telus Pole at Fire Hall Site</li> </ul>	<ul style="list-style-type: none"> <li>• Bids are being solicited from alternative service providers, and due to come in by Sept 22/22</li> <li>• Project successfully completed.</li> <li>• Consultant contract has been awarded for this project, and project now underway</li> <li>• Communications have been undertaken with Telus, with removal of pole imminent</li> </ul>	<ul style="list-style-type: none"> <li>• CAO/Supt. of Public Works</li> <li>• CAO/EDO; Councillor Funk as principal Council Liaison</li> <li>• CAO to manage project consultant. Mayor to be Council liaison with other project partners as required.</li> <li>• CAO/Supt. of Public Works</li> </ul>
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## District of Wells

### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated Following the September 6<sup>th</sup>/22 Regular Council Meeting – **Changes Highlighted in Yellow**)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><b><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></b></p> <ul style="list-style-type: none"> <li>• Community Transition Response/Table</li> <li>• Community Wildfire Structure Protection Plan</li> <li>• Official Community Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Project ongoing and meetings proceeding. Next meeting proposed for later September</b></li> <li>• Initial draft report has been presented and is under review at the staff level. Staff to connect with consultant after internal review and determine next steps (ie. presentation of report to Council).</li> <li>• <b>Authorization given by Council for Urban Systems to undertake the referral process. Working towards draft revised OCP document to be presented to Council at September 27<sup>th</sup>/22 Council Meeting</b></li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and Councillor McDonnagh, and CAO/EDO for resources and contacts</li> <li>• CAO/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by staff</li> <li>• CAO and designated representative(s) from Select Committee</li> </ul>

<p><b>CATEGORY 2 (cont'd)</b></p> <ul style="list-style-type: none"> <li>• Various Related Housing Initiatives – ie. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding)</li> <li>• Wells/Osisko Development – Memorandum of Understanding/Community Agreement</li> <li>• Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance</li> <li>• Playground Project</li> <li>• Community Fire Smart Program/Wildfire Protection Assessment and Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required</li> <li>• Mayor to keep Council briefed as required on current status, obtain direction and proceed with further discussions with Osisko on proposed terms of Community Agreement, and report back to Council</li> <li>• Staff to meet with District’s consultant hopefully within the next two weeks, with proposed update to be given at September 27<sup>th</sup>/22 Regular Council Meeting</li> <li>• Subject to Council decision on application of gas tax funds and confirmation of sufficient budgetary and funding sources for this project, brief Council and proceed with next steps for this project</li> <li>• Project has commenced. Council to be briefed as required</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor, in consultation with CAO/EDO</li> <li>• Mayor and Councillor Funk, CAO and Municipal Advisor</li> <li>• CAO/Supt of Public Works in consultation with and direction from Council as required</li> <li>• CAO/Supt. of Public Works, Mayor as Council liaison, and same designated rep from Select Committee as per Gas Tax meeting above</li> <li>• CAO/Fire Chief; Council liaison for project to be designated after draft consultant’s report reviewed by staff</li> </ul>
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## District of Wells

### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated Following the September 6<sup>th</sup>/22 Regular Council Meeting – **Changes Highlighted in Yellow**)

2022 Strategic Priority/Project/Special Work Item (Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><b>CATEGORY 3: “No Further Work or Progress Proposed During the Current Council’s Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council”</b></p> <ul style="list-style-type: none"> <li>• Issues Related to Water Treatment Plant</li> <li>• Matters Related to Unsightly Premises Bylaw</li> <li>• New Community Poster Board/Bulletin Boards for District Office</li> <li>• Installation of New LED Lights in Conjunction with BC Hydro</li> <li>• Review of District Bylaws re. Financial Sustainability</li> <li>• Issues Related to Cemetery</li> <li>• Joint Partnership Project with Local First Nation</li> <li>• Community Round Table</li> <li>• Bear Aware Signs</li> </ul>	<ul style="list-style-type: none"> <li>• Project completed</li> </ul>	

**`Note 1: The Principal “Core Services” Activities and Projects Which Will Require the Active and Direct Attention of the CAO Prior to the End of the Current Council’s Mandate Are:**

- a. Day to day operational administration and oversight of District services
- b. Corporate Officer function (ie. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (ie. recruitment and selection of new staff as may be required; training of staff)
- d. 2022 general local election administration
- e. 2022 statutory municipal filing requirements (ie. 2021 Annual Report; Annual Audit; SOFI Report; Annual filing requirements with various senior government ministries and agencies). **Update: Working towards presentation of the audited financial statements to Council at the September 27<sup>th</sup>/22 Regular Council Meeting.**



## District of Wells

<b>Meeting Date</b>	September 27, 2022
<b>Report Date:</b>	September 22, 2022
<b>Memo to:</b>	Mayor and Council
<b>From:</b>	Donna Forseille, Chief Administrative Officer
<b>Subject:</b>	2022 UBCM Convention

### Purpose/Issue:

The purpose of this report is to brief Council on the 2022 UBCM Convention.

This year's UBCM convention was attended by myself, as CAO and the District's Economic Development Officer.

Given the By-Election held February 5, 2022, and the upcoming General Election approaching, Mayor and Council decided not to attend the conference this year. No ministerial meetings were attended.

The theme for the conference this year was "**Value of One Power of Many**".

Staff of the UBCM had requested that I present during the Small Communities Small Talk Forum to two (2) subjects. The first subject was to be on Human Resources and Capacity Challenges, and the second topic was on Infrastructure Management challenges. Both presentations were to use Wells as the example.

The first presentation was more formal on the stage, while the second presentation was more informal at a microphone on the floor.

For the first presentation the focus was on the significant challenges and complex issues with limited resources. As a small community with a limited staff, we are requested to meet all the same requirements operationally as any large urban centre. Staff are expected to wear many "hats". Financial limitations do not afford a small community to hire more staff. The legislation currently does not recognize the difference between a large city, such as, Vancouver and a small rural community such as Wells. It is an unlevel playing field. Conditional Grants alone are a huge amount of work requiring resources small communities do not have. The one size fits all model of our current legislation is difficult.

For the second presentation on Infrastructure Management Challenges the focus was to point out challenges we face as a small rural community.

The District of Wells, being a historic town, has historical buildings dating back to the 1930's. The District owns four (4) heritage buildings (the municipal hall, Community Hall, Fire Hall, and its Community Culture and Recreational Centre Building). We have limited paved streets and lanes.

We have challenges with the fact that as a historic town the homes and buildings were built prior to streets, lanes and even the highway being implemented, some homes are literally in the

middle of the street according to their lot lines.

We are currently undergoing a Sewer Treatment Feasibility study for a potential replacement of our Sewer Treatment Facility which has reached its lifespan and will be reliant on replacing with potential grant funding with an expected 6-7 million dollars required for its necessary replacement.

Our Water Treatment Facility is also needing replacing and updating. Our infrastructure and buildings are deteriorating. Regular maintenance on municipal properties has been a challenge given the limited financial resources we have.

We have limited connectivity. The highway 26 corridor into Wells is about 86km on mountainous roads in inclement and fast changing weather patterns with no cell service for most of the drive. The City of Quesnel is our closest neighboring community with essentials needed such as bank institutions and a hospital.

Our emergency egress - should the highway be closed due to a natural disaster; we are reliant on Forest Service Roads which in the Winter months are not maintained and unpassable. The Forest Service Roads also do not have connectivity. Tourists come to the Wells area for its pristine back country unaware and unprepared for the lack of connectivity resulting in the need to send out search parties with the help of first responders.

We have some serious challenges ahead—A lot of municipalities have huge infrastructure deficits, but with a tax base such as Wells at under \$200,000 a year and limited resources to repair or replace we are all going to be fighting over the same grants but again it is not an even playing field. We cannot compete with the larger Urban Centers.

(Both presentations were received well. Small communities across the province can relate)

It is not enough for a small community to simply survive; we also need to thrive. Small Communities make up a large portion of municipalities within the Province of BC.

BCEHS and first responders also conducted a presentation during the small talk forum. BCEHS announced that they would be launching a nationwide recruitment program.

Staff also attended the “Inclusive Local Governance” forum.

There seemed to be a repetitive theme on how difficult it can be on staff and elected officials wherein social media is concerned and how toxic that can be.

Municipalities Canada wide are dealing with challenges of :

- Lack or Limited capacity to apply for federal funding.
- Lack of capacity for Economic Development and diversity
- Lack of quality jobs and a supply of workers
- Lack of health care facilities and paramedics for our ambulance/s.
- Hitting barriers wherein the definition of “rural” causes challenges in funding
- Highways, roads and streets maintenance and needs
- Transportation for public to reach the necessities for their health and safety
- The ability to come up with matching funds to qualify for infrastructure funding
- Crime rates
- Emergency Management

- Connectivity (cell and internet)
- Slow town growth
- Housing shortages
- Basic infrastructure (electricity, banking institutions)
- Businesses operating in remote rural areas face multiple challenges. While they see a tourism potential here because of unique cultural and geographic specifics, basic infrastructure is also lacking.
- limited budgets to finance multiple and often competing priorities.

**Legal Considerations: Local Government Act**

**Options / Recommendations:**

1. Receives the staff report from the Chief Administrative Officer regarding her attendance at the 2022 UBCM Conference.

Respectfully submitted by

Donna Forseille  
Chief Administrative Officer



<b>Meeting Date</b>	Sept 27, 2022
<b>Report Date:</b>	sept 22-2022
<b>Memo to:</b>	Mayor and Council
<b>From:</b>	Niel Doerksen, Public Works Supervisor
<b>Subject:</b>	Public Works Department Update

**Purpose/Issue:**

The purpose of this report is to update Council on the activities of the Public works Department.

Progress report on

**Fire Hall**  
New lighting in old hall and heat installed Sept- 22 nd  
Upstairs bathroom and training room complete  
Box heater in Bay installed

**School**  
Relays for heaters replaced September 21, 2022  
New lock for Daycare  
Filter changed in GEO thermal room  
Side entrance requires repair and is in the works  
  
Water filter systems installed in 3- locations for future testing

**VIC Centre-**  
Docks and boats all put away storage for winter  
  
All dumpsters in for winter and stored  
  
keeping dog waste stations out for now

**Municipal Office**  
  
Still cleaning up and trying to organize after reno project  
  
PW- will be completing Kitchen project-And Fire Hall reno  
as contractors hired do not have time  
  
Counter top and sinks ordered-2-3 weeks on delivery

There has been 5- requests to Hook up Water and sewer i have spoke with all parties that need to go through proper channels on this process.

All mowers and weed eaters etc have been winterized and stored for winter

The Ditching and jetting culvert project was very successful  
water is now moving through main arteries

SKI HILL ROAD and other areas by legion and most side road CULVERTS AND DITCHES are Plugged. Public works will request this work to be a project for 2023 and budgeted for.

Water seeping into Sewer drains has gone down as water is now going down the ditches  
Which cuts down on Lift station pumps

Motor in LAGOON was replaced we are now back with 2- functional air pumps

Over all it has been a great summer now we are preparing for winter mode

**Legal Considerations: Local Government Act**

**Options / Recommendations:**

- Receives the staff report from the Public Works Supervisor regarding an update on Public Works Department Activities.

Respectfully submitted by

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Niel Doerksen  
Public Works Supervisor

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Donna Forseille  
Chief Administrative Officer



# District of Wells

<b>Meeting Date</b>	September 27, 2022
<b>Report Date:</b>	September 20, 2022
<b>Memo to:</b>	Mayor and Council
<b>From:</b>	Lauren Reinhardt, Economic Development Officer
<b>Subject:</b>	Economic Development Update

## **Purpose/Issue:**

To provide Council with and update on economic development activities

## **EDO Activities:**

- Meeting with Matt Duran with BC Wildfire re: Fire Smarting District properties.
- Looking at 3 grants for the Community Hall. All three are NDIT and have quarterly intakes as well as funding up to 70%:  
Community Places, Economic Infrastructure and Recreation Infrastructure. Awaiting confirmation from NDIT as to which project may be applied to which grant. Kitchen and bar renovation, refinishing the floors, painting of exterior, new windows.
- Currently working on the UBCM Emergency Support Services Grant application – deadline January 27, 2023
- The VIC is now closed. Saturday September 17<sup>th</sup> was the last day. Thank you to Sophie Fourchalk and Angie Ward for making it a successful season!

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Lauren Reinhardt  
Economic Development

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Donna Forseille  
Chief Administrative Officer



# District of Wells

<b>Meeting Date</b>	September 27, 2022
<b>Report Date:</b>	September 21, 2022
<b>Memo to:</b>	Mayor and Council
<b>From:</b>	Lauren Reinhardt, Economic Development Officer
<b>Subject:</b>	Resolution to support UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training

## **Purpose/Issue:**

To seek Council approval for a resolution to support the UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training. The WVFB is in need of turn out gear and training. This grant is 100% funded for up to \$30,000.00. Application deadline is October 21, 2022.

## **Background / Analysis:**

In order for the District to qualify for this grant, Council must first approve a resolution that supports the grant application. Staff is currently working on the UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training. To qualify for this grant Council must adopt a supporting resolution.

## **Budget, Policy, Staffing:**

There are no immediate budgetary impacts anticipated

## **Legal Considerations:**

None

## **Options / Recommendations:**

That Council:

1. Receives the report from the Economic Development Officer regarding the need for a resolution to support the proposed UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training
2. Approves submitting an application to the UBCM Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training for \$30,000.00.

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Lauren Reinhardt  
Economic Development

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Donna Forseille  
Chief Administrative Officer