

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

ZOOM Link: (see full Zoom Link on Page 3)

<https://us02web.zoom.us/j/84205632287?pwd=eDk0RTA5UjVUd01kZHdqRik5dIZjUT09>

1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT

1.1 Agenda for the Regular Council meeting of Tuesday December 6, 2022

1.2 **Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday December 6, 2022, as circulated.

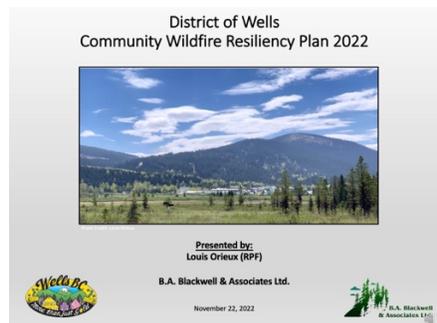
2.0 MINUTES

2.1 **Recommendation/s:** THAT Council approves the minutes for the Inaugural Council meeting of Tuesday November 8, 2022, as circulated.

2.2 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday November 22, 2022, as circulated.

3.0 DELEGATIONS AND PRESENTATIONS

3.1 Louis Orioux, RPF, B.A. Blackwell and Associates Ltd.—District of Wells Community Wildfire Resiliency Plan 2022



4.0 CORRESPONDENCE

4.1 Pacific Economic Development Canada Press Release (Pages 20 & 21)

5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet—Gary Nason, Municipal Advisor (Pages 14 to 17)

Recommendation/s: THAT Council receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during to November 23, 2022.

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
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AGENDA

6.0 Reports (Staff Reports are once a month)

6.1 Mayor's Report (verbal updates)

- Concise Business Plan—Version 3.4 (posted on www.wells.ca “home” page.)
- Water Advisory Update
- Planning Meetings and Select Committee Updates—Dates required for: OCP January Joint Council and Committees Meeting; Council Strategic Planning Meeting January; Select Committees Procedure and Schedules
- Sewer Assessment Report (posted on www.wells.ca “home” page.)—Project next step is an Environmental Impact Study
- Staffing Update—CAO Recruitment, EDO Recruitment, Corporate Officer
- Updated Projects Chart—Pages 18 & 19
- REDIP Application for the WBCRC is at Draft 4 with input from the Facilities Committee gathered on December 1st, meeting with Lhtako Dene Nation Council 2022 12 14, 1:00pm (Mayor Coleman and Council Funk)
- Facilities Committee discussed broadening their scope of District of Wells Buildings and Parks.
- Completed Draft 2021 Financial Statement under review by ICFO and FBB Accounting
- Meeting with Municipal Affairs—Gary Nason Extension and Joint Municipal Affairs and Ministry of Environment Sewer System Replacement Meeting
- Snow Plow Approval by ICFO (will be part of overall budget amendment)
- Data Centralization with Sharepoint and Data Review
- Code of Conduct Draft and Council Meeting ByLaw Revision
- Facilities Walk Through with Public Works Staff—2022 11 29

6.2 Recommendation/s: THAT Council approves:

- Co-Chair—Vision and Planning Councillor Dirk Van Stralen (replacing Mayor Coleman on that Committee)

6.3 Recommendation/s: THAT the Facilities Committee scope include additional specific buildings and specific parks owned by the District of Wells.

6.4 Recommendation/s: THAT Council receives the verbal Mayor's report.

6.5 Public Works Superintendent Report

- Snow Removal Update
- Water Plant Update
- Water Testing Update
- Fire Hall Furnace Replacement
- Sewer Lift Station Planning Electrical Upgrade
- Sewer Lift Station and Storm Drain Maintenance by All Haul
- New Sewer System Planning—Completion of Test Holes
- Other

6.6 Recommendation/s: THAT Council receives the verbal Public Works Superintendent's report.

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council

7.2 Staff

7.3 Public Gallery – Questions relating to the agenda.

7.4 New Council Picture

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council meeting of Tuesday December 06, 2022.

Recommendation/s: THAT Council at _____ PM adjourns the Regular Council meeting for Tuesday November 22, 2022.

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

Mayor Ed Coleman is inviting you to a scheduled Zoom meeting.

Topic: DOW Regular Council Meeting 7:00pm, December 6th
Time: Dec 6, 2022 07:00 PM Vancouver

Join Zoom Meeting

<https://us02web.zoom.us/j/84205632287?pwd=eDk0RTA5UUVUd01kZHdqRlk5dIZjUT09>

Meeting ID: 842 0563 2287

Passcode: 408346

One tap mobile

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Dial by your location

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: 842 0563 2287

Passcode: 408346

Find your local number: <https://us02web.zoom.us/j/84205632287>

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

**DISTRICT OF WELLS INAUGURAL COUNCIL MEETING
NOVEMBER 8, 2022
IN PERSON AND ONLINE (VIA ZOOM)
MINUTES**

ATTENDANCE:

In person - Mayor Ed Coleman; Re-elected Councillors Dorothea Funk, Jenn Lewis; Outgoing Councillor Shannon McDonagh; Incoming Councillor Josh Trotter-Wanner

Via Zoom – Outgoing Councillor Mandy Kilsby; Incoming Councillor Dirk Van Stralen

STAFF: District Clerk Angela Ward, Public Works Superintendent Niel Doerksen

PUBLIC GALLERY: 3 in-person; 5 via Zoom

1.0 CALL TO ORDER AND INDIGENOUS LANDS ACKNOWLEDGMENT 2:45 PM

This was the first in-person Council meeting since early 2020, and also the first to combine in-person with Zoom. Technical issues resulted in the meeting beginning about 15 minutes later than scheduled.

1.1 Picture of outgoing Council

Postponed because not all members were present in person. Will aim to take pictures at November 22nd meeting.

1.2 Oaths of Office for newly Elected Officials

Chief Election Officer Angie Ward presided over the Oaths of Office for:

- Ed Coleman (Mayor)
- Dorothea Funk (Councillor)
- Jenn Lewis (Councillor)
- Josh Trotter-Wanner (Councillor)

Oath of Office for Incoming Councillor Dirk Van Stralen will be administered at the November 22 Regular Council Meeting.

Councillor Trotter-Wanner took his seat at the Council desk.

1.3 Approval of the Agenda

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

22-216 MOVED Councillor Lewis, Seconded Councillor Trotter-Wanner THAT Council approves the agenda for the Inaugural Council Meeting of Tuesday November 8, 2022, as circulated.

Carried Unanimously

1.4 Thank-You to Outgoing Councillors Mandy Kilsby and Shannon McDonagh.

Mayor Ed Coleman thanked the outgoing Councillors for all their hard work during their terms.

1.5 Inaugural Comments Round Table from Mayor and Council.

The Mayor and Councillors thanked election officials Angie Ward, Carrie Johnston and others involved in the recent civic election as well as outgoing Councillors for their service.

They expressed gratitude to the for being elected, appreciated the opportunity to serve and welcomed input from the community.

1.6 Acting Mayor Schedule and Committee Memberships

- Cariboo Regional District – Mayor Ed Coleman and Councillor Funk as Alternate will continue their previous appointments.
- Acting Mayor Schedule:
Acting Mayor Schedule—Year 2022-2023: 2022 November & December and 2023 January—Councillor Funk; 2023 February, March & April—Councillor Lewis; 2023 May, June, & July—Councillor Trotter-Wanner; 2023—August, September, & October—Councillor Van Stralen; 2023 November & December—Councillor Funk
- November, December 2022 and January 2023 – Councillor Funk
- February, March, April 2023 – Councillor Lewis
- May, June, July 2023 – Councillor Van Stralen
- August, September, October 2023 – Councillor Trotter-Wanner
- Membership of two Council Committees -Vision and Planning and Community Facility Building

22-217 MOVED Councillor Funk, Seconded Councillor Lewis THAT Council approve to re-instate the Vision and Planning Select Committee and the Community Facility Building Select Committee, with membership as listed on p. 10, Version 3.1 of the Concise Business Plan, excepting members no longer with the District.

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
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AGENDA

Carried Unanimously

Note - Two Select Committee Co-Chairs to replace outgoing Councillors Kilsby and McDonagh will be determined at the November 22, 2022 Council Meeting.

- Northern Development Initiative Trust

22-218 MOVED Councillor Lewis, Seconded Councillor Trotter-Wanner THAT Council approve the appointment of Councillor Funk as the District of Wells representative on the Northern Heritage Initiative Trust (NDIT) for a one-year term.

Carried Unanimously

- Wells-Barkerville Community Forest Board

22-219 MOVED Councillor Funk, Seconded Councillor Trotter-Wanner THAT Council approve appointing Councillor Lewis to the Wells-Barkerville Community Forest Board.

Carried Unanimously

Mayor Coleman thanked Councillor Lewis for her work to date on the Forest Board.

Councillor Funk recognized and thanked two representatives of the Forest Board in the gallery: Coordinator Cam Beck, and Intern Manager Rory Tassonyi.

- Executive Standing Committee – Mayor Ed Coleman, Acting Mayor Councillor Funk, Interim Chief Financial Officer Doug Chapman; Municipal Advisor Gary Nason Ex-Officio

Mayor Coleman confirmed that the Executive Standing Committee will continue to exist during this transition, until the District’s staffing situation is sorted out. The Mayor has the authority to appoint a Special Standing Committee under the Community Charter.

Other Council members can attend Executive Committee meetings, though cannot vote and wouldn’t affect quorum.

2.0 MINUTES – NIL

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDENCE

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
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4.1 Letter of Congratulations to the new District of Wells Council dated October 22, 2022 from Cariboo North MLA Coralee Oakes.

Mayor Coleman thanked MLA Oakes for her letter.

5.0 UNFINISHED BUSINESS – NIL

6.0 MAYOR, COUNCIL, STAFF REPORTS – NIL

Councillor Funk said the November 11, 2022 Remembrance Day service would begin at 10:45 am at the Wells Legion, followed by a reception.

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Public Gallery:

Cam Beck, Coordinator of the Wells-Barkerville Community Forest Board welcomed the new Council and introduced WBCFB Intern Manager Rory Tassonyi.

8.0 ADJOURNMENT

8.1 Adjournment of the Inaugural Council Meeting of Tuesday, November 8, 2022

22-220 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council adjourn the Inaugural Council Meeting of Tuesday November 8, 2022 at 3:28 PM.

Carried Unanimously

Ed Coleman

District Clerk

TUESDAY NOVEMBER 22, 2022
DISTRICT OF WELLS REGULAR COUNCIL MEETING
IN-PERSON AND ONLINE (VIA ZOOM)
MINUTES

ATTENDANCE: Mayor Ed Coleman, Councillors Dorothea Funk, Jenn Lewis, Josh Trotter-Wanner; Councillor Dirk Van Stralen via Zoom

STAFF: District Clerk Angie Ward, Public Works Superintendent Niel Doerksen (via Zoom)

SPECIAL GUEST: Provincial Consultant Gary Nason (Zoom)

PUBLIC GALLERY: 1 (in person) and 7 (via Zoom)

At 4:00 PM before the meeting, Incoming Councillor Dirk Van Stralen was sworn in by Chief Election Officer Angie Ward on the porch (due to the Councillor being ill), with Mayor Ed Coleman and PW Works Superintendent Niel Doerksen as witnesses.

Before the Regular Council meeting was brought to order at 7:00 PM, District Clerk Angie Ward took a picture of previous Council. Thank you to Outgoing Councillors Mandy Kilsby and Shannon McDonagh for attending, and for their service.

1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT: 7:10PM

1.1 Agenda for the Regular Council Meeting of Tuesday November 22, 2022

22-221 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approve the Agenda for the Regular Council meeting of Tuesday November 22, 2022

Carried Unanimously

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting October 25, 2022

22-222 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves the Minutes of the Regular Council Meeting of Tuesday October 25, 2022, as circulated.

Carried Unanimously

2.2 Minutes for the Special Open Council Meeting of November 1, 2022

22-223 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves the Minutes of the Special Council meeting of Tuesday November 1, 2022, as circulated.

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

Carried Unanimously

2.3 Minutes for the Special Open Council Meeting of November 4, 2022

22-224 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves the Minutes of the Special Council meeting of Tuesday November 1, 2022, as circulated.

2.4 Minutes for the Inaugural Council Meeting of November 8, 2022

22-225 MOVED Councillor Funk, Seconded Councillor Trotter-Wanner THAT the November 8, 2022 Minutes be tabled to the December 6, 2022 Regular Council Meeting since an incorrect draft of these Minutes was presented at tonight's meeting.

Carried Unanimously

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDENCE

4.1 Letter from Judy Campbell re. Economic Development Officer Past Criteria

22-226 MOVED Councillor Lewis, Seconded by Councillor Trotter-Wanner THAT Council receives the letter from Judy Campbell.

Councillor Lewis thanked Judy Campbell for her letter and Councillor Funk requested the letter be used a resource when making decisions regarding a new Economic Development Officer position.

Carried Unanimously

4.2 Letter from Cam Beck re. the Wells-Barkerville Community Forest Board AGM and 2021 Financial Statements

22-227 MOVED Councillor Funk, Seconded Councillor Lewis THAT Council receives the letter from Cam Beck.

Carried Unanimously

22-228 MOVED Councillor Funk, Seconded Councillor Van Stralen THAT Council waive the Community Forest Board's Annual General Meeting, as per the rationale in Mr. Beck's letter.

Carried Unanimously

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

22-229 MOVED Councillor Funk, Seconded Councillor Lewis THAT Council receives the 2021 Financial Statement for the Wells-Barkerville Community Forest Board.

Carried Unanimously

22-230 MOVED Councillor Van Stralen, Seconded Councillor Lewis THAT Council approves a motion to continue with the Wells-Barkerville Community Forest Board audit for 2022.

Carried Unanimously

4.3 Urban Systems Update Email on Official Community Plan Process

22-231 MOVED Councillor Trotter-Wanner, Seconded Councillor Lewis THAT Council receives the email from Urban Systems.

Carried Unanimously

22-232 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves a motion for a joint Committee-of-the-Whole Meeting of Council and the two Select Committees (Vision & Planning, and Community Facility Building) with a representative from Urban Systems. towards the end of January 2023 to review the second draft of the Official Community Plan and next steps.

Carried Unanimously

5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet – Gary Nason.

22-233 MOVED Councillor Lewis, Seconded Councillor Trotter-Wanner THAT Council receives the updated strategic Planning and Special Projects Spreadsheet as per changes made on November 16, 2022.

Carried Unanimously

6.0 REPORTS

6.1 Mayor's report (verbal)

- The Concise Business Plan – Version 3.3 is posted on the www.wells.ca “home page.”
- There were in-camera Planning Meetings from November 15th to November 17th which included Mayor, Council, Staff, Municipal Adviser Gary Nason and Interim Chief Financial Officer Doug Chapman.
- The Sewer Assessment Report is posted on www.wells.ca “home page.” The project's next step is an Environmental impact Study. It is about half done, with the remainder expected to be completed by June, 2023.
- Staff Update – Two positions, CAO and Economic Development/Marketing are vacant. Council will discuss staffing structure and recruitment at an in-camera Council Meeting on December 6, 2022, 1:00 PM.
- Also December 6, at 6:00 PM, Council will hold an in-camera Meeting with Osisko/Barkerville Gold Mines regarding their proposed gold mine.
- Ice Rink Update – the teleposts are complete, the log kit is complete, and the project will re-start in April 2023. The teleposts ranged in depth from 23' to 45' so are on solid ground.
- The province's new \$33 million Rural Economic Development and Infrastructure Program (REDIP) may be appropriate for the Wells Barkerville Community Culture and Recreation Centre and he proposes submitting an application.

22-234 MOVED Councillor Funk, Seconded Councillor Van Stralen THAT Council receives the Mayor's verbal report.

Carried Unanimously

22-235 MOVED Councillor Lewis, Seconded Councillor Trotter-Wanner THAT Council approves submitting an application from the District of Wells to the Rural Economic Diversification and Infrastructure Program (REDIP) for funding for the Wells-Barkerville Culture and Recreation Centre by the deadline of January 4, 2023.

Carried Unanimously

22-236 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves Councillor Trotter-Wanner as Co-Chair of the Community Facility Building Select Committee, Councillor Lewis as Co-Chair of Vision and Planning Select Committee, and Cam Beck as an additional member to the Vision and Planning Committee.

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
 TUESDAY December 06, 2022—7:00pm
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 AGENDA**

Councillor Funk, who nominated Mr. Beck, said his work as Coordinator of the Wells-Barkerville Community Forest Board and experience in community planning will be of benefit to the Vision and Planning Committee.

Carried Unanimously

22-237 MOVED Councillor Lewis, Seconded Councillor Funk THAT a proposed resolution to expand the mandate of the Wells-Barkerville Community Facility Building Committee to include all of the District of Wells Buildings, Parks, and District-owned land be tabled to the December 6, 2022, Regular Council Meeting to allow for consultation with members of the Committee.

Carried Unanimously

22-238 MOVED Councillor Lewis, Seconded Councillor Van Stralen THAT Council approves the Proposed Regular Council Meeting Schedule for 2023.

Carried Unanimously

Regular Council Meeting Dates 2023

January 3, 2023	January 17, 2023	February 7, 2023	February 21, 2023
March 7, 2023	March 21, 2023	April 4, 2023	April 18, 2023
May 2, 2023	May 16, 2023	June 6, 2023	June 20, 2023
July 18, 2023	August 15, 2023	September 5, 2023	September 26, 2023
October 3, 2023	October 17, 2023	November 7, 2023	November 21, 2023
December 5, 2023			

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council

Councillor Lewis announced that “Bread is Back”; that Whiskey Jack Cache has re-started, and will be baking every two weeks.

7.2 Staff

District Clerk Angie Ward announced that Osisko/Barkerville Gold Mines will be holding its Christmas Dinner on December 9, 2022 at the Community Hall. Also, the District is collecting food hampers. Mayor Coleman added that the District’s light-up of the tree would likely be during the evening, instead of afterwards, to accommodate children who may want to attend.

7.3 Public Gallery

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
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Fire Chief Emily Bailey announced the Fire Brigade is working on training assessments for the whole Brigade and they have welcomed two new recruits. She and Co-Fire Chief Brendan Bailey are both taking a course to become instructors to help in the assessments.

Hayley Archer elaborated on the of Osisko/BGM Community Christmas dinner, saying it is from 6-9 PM on Friday, December 9, and the first such dinner since Covid. Food for Christmas hampers is being collected at the BGM Office and the Jack of Clubs, in addition to the District Office, which was added as another collection point since the Legion is no longer able to do so.

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council Meeting of Tuesday November 22, 2022

22-239 MOVED Councillor Lewis, Seconded Councillor Van Stralen THAT Council at 8:22PM adjourn the Regular Council Meeting of November 22, 2022.

Carried Unanimously

Mayor Ed Coleman

District Clerk

Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects (Updated to the November 22nd/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</p> <ul style="list-style-type: none"> • Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground) • First Nations Elders Event • Ice Skating Rink Project • Various Facilities Repair/Renovations Projects <ul style="list-style-type: none"> ➢ Municipal Hall ➢ Fire Hall • Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement 	<ul style="list-style-type: none"> • Meeting with Gas Tax staff representative held on August 6th. Based on information and confirmations forthcoming from that meeting, Council has prioritized the ranking of projects to which the gas tax funding will be applied (Council Motion: Sept 27th/22 Council meeting) • Continue discussions with FN on scheduling and arrangements for event, and brief Council • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. Note: Ministry of Municipal Affairs has approved a requested extension to August 2023 for completion of construction of this project. Teleposts and log kit are complete – recommence construction in April 2023 for completion by specified deadline • Continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Some work was undertaken by previous EDO on grant funding applications to potentially assist with Community Hall upgrades • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. Council authorization given to proceed with REDIP Grant application. 	<ul style="list-style-type: none"> • Executive Committee (EC) of Council to monitor apportionment of funding and report to Council as required • Mayor and Councillor Lewis, and CAO/EDO • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req’d • As per Ice Skating Rink Project above • As per Ice Skating Rink Project above. Select Committee to be involved in grant application process
<p>CATEGORY 1 (cont’d)</p> <ul style="list-style-type: none"> • Road Maintenance and Snow Removal Contract • BC Hydro – Energy Conservation Program for Wells • NDIT Power-line Options– HW 26 Corridor • Telus Pole at Fire Hall Site 	<ul style="list-style-type: none"> • At the Nov 4th/22 Special Council Meeting Council approved contract award and insurance provision option, with Interim CFO to review, confirm and finalize financial details • Project successfully completed. • Consultant contract has been awarded for this project, and project now underway • Communications have been undertaken with Telus, with removal of pole imminent 	<ul style="list-style-type: none"> • Supt. of Public Works as principal liaison/oversight of contractor. Interim CFO - oversight of financial details. • Councillor Funk as principal Council Liaison • EC to monitor project and report to Council as required. Mayor to be Council liaison with other external project partners as required. • Supt. of Public Works

Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the November 22nd/22 Regular Council Meeting – **Changes Highlighted in Yellow**)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></p> <ul style="list-style-type: none"> • Community Transition Response/Table • Wildfire <u>Structure</u> Protection Plan • Official Community Plan Update 	<ul style="list-style-type: none"> • Project ongoing, and meetings proceeding involving multiple partners • Project is in process in conjunction with Provincial Fire Commissioners Office. Possible December 6th/22 Council Meeting agenda item for update and presentation of draft report. • Council motion (Sept 27th/22) to <u>not</u> proceed with readings of OCP Bylaw pending election of new Council; draft OCP document was received for information only and matter referred to incoming new Council for determination of next steps. Council motion (Nov 22/22) to schedule joint meeting of Council and Select Committee in late Jan '23 for presentation of draft OCP document, overview by consultants and <u>determination of next steps</u> 	<ul style="list-style-type: none"> • Mayor and Council Liaison (to be determined). EC to monitor progress and report to Council as req'd • EC/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by EC and presented to Council • EC and designated representative(s) from Select Committee

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
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AGENDA

Appendix M

<p>CATEGORY 2 (cont'd)</p> <ul style="list-style-type: none"> • Various Related Housing Initiatives – i.e. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding) • Wells/Osisko Development – Memorandum of Understanding/Community Agreement • Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance • Playground Project • Community Wildfire Resiliency Plan 	<ul style="list-style-type: none"> • Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required • Mayor to keep Council briefed on current status, and once proposed terms of draft Community Agreement are received from Osisko, obtain Council direction as required on next steps. Proposed for initial presentation of draft Agreement at Dec 6th/22 In Camera Meeting • Consultants currently undertaking a feasibility study for the required upgrades to the wastewater facility, and ongoing external technical support has been confirmed. Communications have been initiated with Ministry of Environment regarding requirement for an Environmental Assessment Study of the proposed project. Future Regular Council Meeting agenda item as required • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. • Draft report (July 20/22) has been received by District. Possible December 6th/22 Council Meeting agenda item for update and presentation of draft report. 	<ul style="list-style-type: none"> • Mayor, in consultation with EC • Mayor and Councillor Funk as principal Councillor liaisons, and EC • EC/Supt of Public Works in consultation with and direction from Council as required • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req'd. • EC/Fire Chief; Council liaison for project to be designated after draft consultant's report presented
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Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects (Updated to the November 22nd/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Item (Outside of "Core Services")	Proposed Next Steps	Principal District Contact/Project Lead
<p>CATEGORY 3: "No Further Work or Progress Proposed During the Current Council's Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council"</p> <ul style="list-style-type: none"> • Issues Related to Water Treatment Plant • Matters Related to Unsightly Premises Bylaw • New Community Poster Board/Bulletin Boards for District Office • Installation of New LED (Street) Lights in Conjunction with BC Hydro • Review of District Bylaws re. Financial Sustainability • Issues Related to Cemetery • Joint Partnership Project with Local First Nation • Community Round Table • Bear Aware Signs 	<ul style="list-style-type: none"> • Project completed 	

Note 1: The Principal "Core Services" Activities and Projects Which Will Require the Active and Direct Attention of the Transition Team (Executive Committee (EC), Interim CFO and Municipal Advisor) Prior to the End of the Current Council's Mandate Are:

- a. Day to day operational (administrative and financial) oversight of District services
- b. Corporate Officer function (i.e. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (i.e. recruitment and selection of new staff; training of staff)
- d. Statutory follow-up and filings flowing out of the 2022 general local election
- e. Interim Chief Financial Officer - Reconciliation and update of current status of 2022 Budget and Five Year Financial Plan
- f. Interim Chief Financial Officer - 2022 statutory municipal filing requirements (in particular the 2021 Annual Report; 2021 Audited Financial Statements (proposed for presentation at November 22nd/22 Regular Council Meeting); 2021 SOFI Report; 2021 LGDE Financial Form; Other miscellaneous required periodic filings with various senior government ministries and agencies (i.e. for skating rink improvements, water treatment plant).
- g. Interim Chief Financial Officer - Progress towards preparation of the 2023 (Provisional) Budget
- h. Completion and submission, if possible, of any grant applications which were commenced and in-progress by previous CAO and EDO

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY December 06, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

Appendix N—Projects Tracking Grid

P=priority (1 to 3) G=Goals Alignment Number ID=idea identified PL=planning
IP=implementation phases CP=planned completion CA=actual completion E=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P001	1	Outdoor Ice Rink	1		x	x	x	x				
P002	2	Sewer System Assessment	1		x	x						
P003	3	New OCP	2		x	x	x	x				
P004	4	Community Cultural & Recreation Centre	1		x	x						
P005	5	Playground	2		x	x						
P006	6	Indigenous Partnerships	1		x	x						
P007	7	Municipal Hall Upgrades	1		x	x	x					
P008	8	Firehall Upgrades	1		x	x	x					
P009	9	Road Maintenance and Snow Removal Contract	1		x	x	x	x				
P010	10	BC Hydro Community Energy Project	1		x	x	x	x				
P011	11	NDIT Highway 26 Power Line Project	1		x	x	x					
P012	12	Telus Pole at Firehall	1		x	x	x	x				
P013	13	Community Transition Response Table	2		x	x	x					
P014	14	Community Wildfire Structure Protection Plan	2		x	x	x	x				
P015	15	Community Structural Fire Protection Plan	2		x	x	x	x				
P016	16	Housing & BC Housing	2		x	x						
P017	17	Osisko MOU and Community Agreement	2		x	x	x					
P018	18	Water System Assessment	2		x	x	x					
P019	19	Cemetery	3		x	x						
P020	20	Wells Community Forest Phase 2	2		x	x	x	x				
P021	21	Green Infrastructure Project	2		x	x						
P022	22	Emergency Response Plan	2		x	x	x	x	x			
P023	23	UBCM—Fire Equipment & Training Grant	2		x	x						

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Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P024	24	Change Sand in Water System	1		x	x	x					
P025	25	2023 Economic Development Officer Funding NDI	1		x	x	x					
P26	26	Electrical Upgrade at Sewer Lift Station	1		x	x	x					
P27	27	UBCM ISTP and OCP Project	1		x	x	x					
P28	28	UBCM Wildfire Recovery	1		x	x	x					
P29	29	REDIP WBCRC Project	1		x	x						
P30	30	Jack of Club Lake & Area Reclamation Project	2		x	x						
P31	31	Water System Replacement Test Drilling Program	1		x	x	x					
P32	32	Public Works Garage and Shop Assessment	2		x							
P33	33	FCM Smart Facilities Grant	2		x	x						

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News release



Photo Credit: MCpl Nicolas Alonso, Canadian Forces Combat Camera, Canadian Armed Forces Photo

The Community Futures Development Association of B.C. will receive \$5.5 million to support businesses and enterprising not-for-profits impacted by natural disasters across the province

September 20, 2022 – Revelstoke, British Columbia – Pacific Economic Development Canada

Devastating wildfires and floods are causing immeasurable damage in countless communities across British Columbia, with the Fraser Valley, Interior and Northern regions being hardest hit. These communities are suffering from the impact.

In response, the Government of Canada is taking action to strengthen its emergency preparedness, and ensure affected residents and businesses have the resources they need to address climate-related challenges, build resiliency, and stay safe.

Today, the Honourable Harjit S. Sajjan, Minister for International Development and Minister responsible for the Pacific Economic Development Agency of Canada (PacifiCan), announced over \$5.5 million in funding through PacifiCan for the Community Futures Development Association of B.C. (CFBC) to implement a disaster recovery and economic adjustment initiative in British Columbia. This initiative will provide coaching and training services for businesses and enterprising not-for-profits in communities impacted by wildfires and floods. It will also deliver support to those affected by the mill and mine closures in northern B.C., providing tools to adapt to the evolving economy.

Key components of the initiative include access to program ambassadors offering economic recovery expertise and disaster planning, a collection of online workshops, customized training for specialized businesses, and peer mentoring.

This funding through PacifiCan will allow CFBC and its network to equip B.C. organizations in rural and remote communities with the skills and strategies to restore operations, mitigate impacts of future disasters, and compete effectively in the global marketplace. The disaster recovery initiative is expected to support an estimated 900 small businesses and help maintain 4,500 jobs.

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In addition to this initiative, the Government of Canada is also developing the country's first [National Adaptation Strategy](#). This will help Canada become more prepared and resilient for the impacts of climate change, including natural disasters like wildfires and floods.

Resources will be available through CFBC's [Taking Care of Business](#) website starting in October. Businesses looking for more information about the disaster recovery and economic adjustment initiative should contact their local [Community Futures office](#).

Quotes

"Countless British Columbians suffered unimaginable losses last year due to the unrelenting wildfires and floods that ravaged our province. The PacifiCan funding announced today ensures that Community Futures British Columbia can equip businesses with the tools they need to recover from recent disasters, build resiliency, and prepare themselves to address climate challenges well into the future."

- The Honourable Harjit S. Sajjan, Minister of International Development and Minister responsible for the Pacific Economic Development Agency of Canada

"Small businesses are the backbone of our local economies. When they are in trouble, our communities are in trouble. We are pleased to be working in partnership with PacifiCan to provide the support and assistance that our small businesses so desperately require to recover from the series of disasters that have impacted our communities over the past five years."

- Wendy McCulloch, Executive Director, Community Futures Development Association of B.C.

Quick facts

The 2021 wildfire and flooding season in BC was the costliest in Canadian history. Repairing infrastructure damaged due to floods is expected to cost nearly \$9 billion. Fires destroyed 90 per cent of the Town of Lytton, displacing up to 50,000 people, and costing \$18.4 million to rebuild.

Since 2017, PacifiCan has provided approximately \$2.8 million in non-repayable contributions to the Community Futures network to support small and medium-sized enterprises impacted by wildfires, floods and mill closures.

PacifiCan is the Government of Canada's regional development agency dedicated to British Columbia. PacifiCan promotes growth and diversification in British Columbia's economy by enhancing innovation, improving business competitiveness, and promoting inclusive growth.

Associated links

[Pacific Economic Development Canada](#)

[Community Futures Development Association of BC](#)

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